

At-a-Glance Timeline

Transition Coalition Self-Study: IDEA & Secondary Transition

State:		Team Name:		Date Completed:
Activity	Estimated Time for Completion	Meeting Time/Location	Tasks	
Facilitator Prep Week FACILITOR ONLY <i>Week of September 9</i>	3 hours	Tuesday, Sept. 10 _____ (Orientation Time)	Facilitator only tasks: <ul style="list-style-type: none"> Participate in Facilitator Orientation See Prep Week section of the <i>Facilitator Guide</i> 	
Week 1: TEAM <i>Week of September 16</i>	1 hour		<ul style="list-style-type: none"> Finalize <i>*At-a-Glance Timeline</i> Create account on www.transitioncoalition.org Complete online <i>Self-Study Survey (Pre)</i> 	
Week 2: ON YOUR OWN <i>Week of September 23</i>	3-5 hours		<ul style="list-style-type: none"> Complete <i>Best Practices in Planning for Transition</i> learning module Complete <i>My 3 Questions</i> Facilitator: Office Hours offered Sept 24, 1-3 PM CT 	
Week 3: TEAM <i>Week of September 30</i>	1 ½ - 2 ½ hours		<ul style="list-style-type: none"> Discuss module and <i>My 3 Questions</i> Complete <i>*My 3 Questions Summary</i> Watch Vu's <i>IEP Review</i> online presentation Complete the <i>NSTTAC Indicator 13 Checklist: Form B</i> for Vu's <i>Noncompliant IEP</i> Review Vu's <i>Compliant IEP</i> 	
Week 4: ON YOUR OWN <i>Week of October 7</i>	1-3 hours		<ul style="list-style-type: none"> Complete the <i>NSTTAC Indicator 13 Checklist</i> for IEP #1 Complete the <i>Indicator 13 Reflection</i> Facilitator: Office Hours offered October 8, 1-3 PM CT 	
Week 5: TEAM <i>Week of October 14</i>	1 ½ - 2 ½ hours		<ul style="list-style-type: none"> Watch <i>Week 5 IEP Review Activity</i> Complete <i>*IEP Review Activity</i> for IEPs #2 & #3 Complete <i>*Transition Planning Prioritization</i> 	
Week 6: TEAM <i>Week of October 21</i>	1 ½ - 2 ½ hours		<ul style="list-style-type: none"> Complete <i>*SMART Goal-Setting</i> Watch Week 6 presentation Complete <i>*Team Action Plan</i> Facilitator: Schedule <i>Team Action Plan</i> check-in call with TC staff (plan for 15-30 minutes) 	
Weeks 7-11: ON YOUR OWN <i>Week of October 28-Week of December 2</i>	2-10 hours		<ul style="list-style-type: none"> Implement action steps, monitor and document completion of action steps. Facilitator: Office Hours offered November 26 1-3 PM CT Additional team meeting(s) as needed 	
Week 12: TEAM <i>Week of December 9</i>	1 ½ - 2 ½ hours		<ul style="list-style-type: none"> Report out on <i>*Team Action Plan</i> Score <i>*Goal Attainment Scale</i> Complete <i>Team Reflection & Next Steps(online)</i> Celebrate success! Complete online <i>Self-Study Survey (Post)</i> 	

***The facilitator will submit completed copies of these items to the Transition Coalition.**