

Sustainability Survey and Sustained Teaming Activities Checklist

Purpose: This survey and checklist can be used to help teams anticipate, discuss, and plan for possible challenges to sustaining their efforts.

Instructions: Have each team member individually complete the following measure. Once all members have completed the scale, aggregate the results to get an idea of your team’s overall level of confidence in its future. Then, discuss each question, paying close attention to low-scoring items.

Reflection: Once you have completed the sustainability survey, reflect on low-scoring items to determine the reason for your members’ lack of confidence in those areas. Once you have figured out areas to work on for sustainability, consult the following list of activities that promote sustained teaming. Use your identified weaknesses to select the items that you think your team should consider as an activity for a sustainability action plan. Once you have selected 3-5 items, discuss the possibility of including each one in your action plan.

(1 = not confident at all, 5 = most confident)

Sustainability Survey	
ITEM	RATING
How confident are you that your team will achieve your team goals?	5 4 3 2 1
Why?	
How confident are you that your team will share responsibility in implementing activities?	5 4 3 2 1
Why?	
How confident are you that the community transition team will produce lasting benefits for each team member’s agency?	5 4 3 2 1
Why?	
How confident are you that your community transition team will be around for 1 year?	5 4 3 2 1
Why?	
How confident are you that your community transition team will be around for 5 years?	5 4 3 2 1
Why?	

Sustainability Survey and Sustained Teaming Activities Checklist (con't)

	Ensure team members view team activities as effective and meaningful
	Communicate and delegate duties to engage members
	Make sure leadership effectively promotes and supports collaboration
	Provide for ongoing evaluation or monitoring of success
	Use public relations to improve visibility and secure community support
	Use outreach activities to promote political support from district and state levels
	Present to the school board or Chamber of Commerce
	Plan a transition fair to connect resources to students and families
	Build upon established activities
	Create projects that also help partner organizations
	Expand network of resources by recruiting new stakeholders/prospective members
	Create a list of community resources: services/organizations/businesses
	Invite presenters to meetings
	Give awards/recognition to key individuals and organizations to encourage participation
	Provide continual, high-quality professional development and/or assistance for team members
	Integrate teaming structures into daily lives of the school community
	Develop mission, vision, and/or case for support
	Develop bylaws
	Establish a website
	Develop letter of introduction
	Create a logo
	Create a quarterly newsletter
	Set up a press release detailing activities or upcoming events to various newspapers
	Outline proposed yearly activities to determine amount of funding needed for sustainability
	Research and identify potential sources of funding
	Apply for funding

Note: Reprinted with permission from Sustainability Survey and Sustained Teaming Activities Checklist by J. Soukup. Copyright 2008 by the Center for Research on Learning, University of Kansas.